



Gay Men's Interactions (GMI) Partnership

Volunteer Mentor Role Description

The time required for this volunteering opportunity is:

Approximately 2x2.5 hour mentoring sessions monthly, 1x2.5 hour Mentor Forum quarterly, and (1x2.5 hour attendance at local GU clinic as Referral Representative – only possibly part of required duties) . Specific hours to be arranged.

Initial training commitment:

Initially 1 day mentor training and 1 day Metro Centre induction at first available opportunity, with 4 days Health Trainer training to follow within 1 year of commencement of role.

Description of Role – The HIV Prevention Mentor's principle duty is to befriend and work through the 9 modules that comprise the Metrosafe program with his assigned mentee. During this time, he will have to report back to the Mentoring Supervisor for supervision and debriefing, complete required reports and ensure his mentee does the same.

HIV Prevention Mentors will undertake and/or assist in the following duties:

- Commit to a full 6 month program, involving monthly or bi-monthly mentoring sessions
- Arrange, in consultation with the Mentoring Supervisor, suitable meeting time and place for fortnightly mentoring sessions
- Undertake one-to-one mentoring of appointed mentee
- Offer emotional support to mentee should need arise
- Complete fortnightly Module Monitor Sheets
- (Help with mentee referral by quarterly attendance of local GU clinic)
- Actively participate in quarterly Mentor Forums
- Negotiate with staff and volunteers regarding contacts made
- Negotiate with staff and volunteers to make appropriate referrals where necessary
- Attend regular supervision
- Work within the principles and frameworks of the GMI Partnership
- Adhere to and promote The Metro Centre Equal Opportunities policy
- Adhere and work to the agreed policies of the Metro Centre re. confidentiality, operational policy, etc.

The following skills, experience and/or qualifications required for this opportunity are (E)ssential or (D)esirable:

- Male (E)
- Identifies as Gay or Bisexual (E)
- Strong personal experience of Gay & Bisexual (men who have sex with men) men's issues/lifestyles (E)
- Professional, non-judgemental approach to issues affecting men who have sex with men (E)
- Good listening skills (E)
- Good communication skills (E)
- Willingness to attend regular supervision (E)
- Willingness to attend all training as required (E)
- Practises safe sex (E)
- Reliable and punctual (E)
- Good Sexual Health and HIV awareness (D)
- Experience of communicating with a diverse range of people (D)

The areas of interest and types of activity which best fit the voluntary opportunity on offer are:

X	Area Of Interest	X	Type of Activity
	Animals		Administration
	Art and Culture	X	Advice work
	Children		Architecture and building work
	Disability		Art
	Disaster relief	X	Befriending
	Domestic violence		Business and management
X	Drugs and addiction		Campaigning and lobbying
X	Education and literacy	X	Caring
	Elderly		Catering
	Employment	X	Community Work
	Environment		Computers and technology
	Families	X	Counselling
X	Gay, Lesbian, Bi and Trans-sexual		Driving
X	Health, hospitals and hospices		Entertainment
	Heritage		Finance work
	Homeless and housing		Fundraising
	Human and Civil rights		Hostel work
	International aid		Languages
	Legal Aid and Justice		Legal work
X	Mental Health		Marketing PR and Media
X	Mentoring		Music
	Millennium Volunteers		Practical work & DIY
	Museums		Retail & Charity shops
	Music	X	Teaching and training
	Politics		Board of Trustees/ Management Committee
	Prisoners and ex-offenders		Under 16 volunteering

	Race and Ethnicity and Refugees		
	Religion		
	Sport and outdoor activities		
	Women's Groups		
	Youth		

The volunteer recruitment and selection procedures used are:

Application form	X	Police checks/CRB Disclosure	X
Induction	X	References	X
Formal interview	X	Trial period	X

Age/gender restrictions	Volunteers must be gay or bisexual men and should be over 21.
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The following conditions apply to this volunteering opportunity:

Details of out of pocket expenses provided for this volunteering opportunity	<i>Travel expenses paid for all volunteers. Meal expenses for sessions 4 hours plus. Receipts must be provided.</i>
Details of induction, supervision and support offered to volunteers	<i>Three levels of training are provided Volunteers must attend regular supervision as agreed.</i>
Details of what insurance is provided for volunteers both on and off the premises	<i>Volunteers are covered under our "Employers Liability Insurance" whilst representing The Metro Centre Ltd on or off the premises.</i>
Details about any training offered to volunteers, both informal and/or any accredited training	<i>As above</i>

Volunteers with Additional Support Needs

The GMI Partnership is committed to equality of opportunity and diversity to those in the community with Additional Support Needs such as learning difficulties, mental health issues, physical disabilities and long term illnesses.

The GMI Partnership understands that involving volunteers with Additional Support Needs is dependent on the level of support required and the organisation's ability to meet these needs.

Signed:	Date:
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