**HIV & STI Testing Volunteer** Role Description

Prevention and Testing Team

## Purpose of the Role

Within this client-facing role, you will have the opportunity to connect with individuals from target communities within North East London through:

* remote testing encounters
* discussions with clients about their sexual health and practices
* promoting HIV awareness and increasing the uptake of sexual health services, providing signposting and referrals, where appropriate

You will report to the Testing Lead and work with the Prevention and Testing Team.

You can also support our work as part of the GMI Partnership across London, providing HIV testing to gay, bi and other men who have sex with men, and migrant communities.

## Key Tasks and Activities

* Assisting with the remote delivery of point of care testing, with the opportunity to train to independently administer HIV tests and STI screens
* Understanding the specific health needs of communities at enhanced need, including the barriers to accessing care, and how to deliver appropriate interventions for these target groups
* Referring and signposting to appropriate services individuals whose needs cannot be met by outreach workers
* Helping to educate around HIV awareness to promote good sexual health and increase the uptake of HIV testing and other sexual health services
* Proactively sharing information on HIV and STI testing and other sexual health information (e.g., PrEP, PEP, contraception, etc.)
* Attending relevant workshops and training sessions
* Working within Positive East’s policies and procedures

## Training and Support

* General Volunteer Induction
* Testing Training
* Regular clinical supervision group sessions
* Regular supervision

## Benefits of the Role

* Gain experience of working in the charity sector
* Gain interpersonal skills that are useful in both professional and personal life
* Gain extensive knowledge and skills of HIV testing and prevention, including the opportunity to gain clinical testing experience
* Gain experience with clinical record keeping within our online database
* Receive ongoing support in conducting your role as well as continual personal development
* Develop computer skills, including database systems
* Be part of a vibrant network of valued volunteers at Positive East

## Compliance

* Comply with Health & Safety requirements relating to self and clients
* Comply with employing agency policies and procedures, particularly but not exclusively Confidentiality, Lone working, Child and Vulnerable Adult Protection, Boundaries, Outreach Guidelines, Clinical Governance Policy and Delivery Skills Guidelines.

## Personal Specification

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| **Requirements** | **Essential** | **Desirable** |
| No formal qualifications are needed | Checkmark outline |  |
| Confident use of English (both spoken and written) | Checkmark outline |  |
| A desire to engage the community regarding HIV testing and prevention | Checkmark outline |  |
| Dedication and commitment to Positive East’s mission and objectives | Checkmark outline |  |
| Member of one of our target communities |  | Checkmark outline |
| An enhanced DBS Check is required for this Volunteering Role\*\* | Checkmark outline |  |
| **Skills and abilities** |  |  |
| Punctuality and reliability | Checkmark outline |  |
| Ability to communicate clearly to clients, always maintaining a calm and professional demeanour | Checkmark outline |  |
| An interest in working with people from different backgrounds and cultures | Checkmark outline |  |
| Ability to listen to others in an open, non-judgmental way | Checkmark outline |  |
| Basic computer skills | Checkmark outline |  |
| Understand, respect, and maintain confidentiality | Checkmark outline |  |
| Good organisational skills and an ability to manage your own work | Checkmark outline |  |
| Understand and work within appropriate boundaries | Checkmark outline |  |
| Ability to record information clearly and accurately | Checkmark outline |  |

\*\* *Having a criminal record will not necessarily prevent you from volunteering with us but may depend on the nature of the circumstances/background of the conviction*.

## Hours and commitment

During the working week and outside “normal” office hours, including evenings and weekends.

**Required commitment:** Positive East expects a minimum monthly commitment of 7 hours, (usually 2 x 3 hour shifts, but this may vary) for a minimum of six (6) months once trained.

Once a session is scheduled and agreed to, attendance is mandatory unless for unavoidable reasons. **Unexcused absences without prior notice of 3 times will be grounds for dismissal as a volunteer.**

## Location

* Some of our testing services will continue to be delivered remotely through online platforms
* Various venues across East London
* Various venues across London (as part of GMI Partnership work) (optional)

## More information

For more information or to discuss volunteering opportunities please contact Positive East’s Volunteer Manager at [**Maria.Kubler@positiveeast.org.uk**](mailto:Maria.Kubler@positiveeast.org.uk)

## Other opportunities

We often provide information stalls and community workshops in the same community settings that we deliver testing services. If you’d be interested in supporting us in delivering these services please let us know.